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Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions

(For Affiliated/Constituent Colleges)

(Revised as per Revised Accreditation Framework in November, 2017)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

Section 1.01 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(a) An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

NAAC

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- To undertake quality-related research studies, consultancy and training programmes, and
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System among Students
- Promoting the Use of Technology
- Quest for Excellence

**Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality
Assurance**

Report (AQAR) by Accredited Institutions

(for Affiliated/Constituent Colleges)

(Revised as per Revised Accreditation Framework in November, 2017)



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Section 1.02 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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National Assessment and Accreditation Council (NAAC)

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***Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions***

Article II. Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence including the peer committee recommendations.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives.

Its success depends upon the sense of belongingness and participation in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies by IQAC to remove deficiencies and enhance quality like the "Quality Circles" in industries.

IQAC – Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Article III. Objective

1) The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Article IV. Strategies

1) IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Article V. Functions

1) Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Article VI. Benefits

1) IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;

- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

Article VII. Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ☐ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ☐ It is advisable to change the co-ordinator after two to three years to bring new thoughts and activities in the institution.

- ☐ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ☐ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

Article VIII. The role of the Coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

Article IX. Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC by end of September every year positively. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well as quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Report (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Governing Council/

Executive Council/Board of Management) for the follow up action for necessary quality enhancement measures.

- 1) ***The IQACs may create its exclusive window tab on its institutional website for keeping the records/files of NAAC, Peer Team Reports, AQAR, and Certificate of Accreditation Outcomes and regularly upload/ report on its activities, as well as for hosting the AQAR.***

Revised Accreditation Framework

NAAC has launched Revised Accreditation Framework since July, 2017 and hence AQAR format also modified, in cognizance with the new methodology. The tools and parameters are designed in the new AQAR format are in such a way that the preparation of AQAR would facilitate the HEI's for upcoming cycles of Accreditation. Data collected/prepared infuses quality enhancement measures undertaken during the years. Further, it also adds quality enhancement and quality sustenance measures undertaken in teaching, learning, research, extension and support activities of the Institution. It is hoped that new AQAR would facilitate Educational Institutions for creating a good database at Institutional level for enhancing the quality culture.

As per the Revised Accreditation Framework (RAF), the NAAC Accredited institutions need to submit the AQAR online. NAAC is in the process of ICT integration in Assessment and Accreditation. The login id for the online submission for AQAR submission will be the e-mail id used for the IIQA. The AQAR submission is part of the post accreditation module, in due course of time. NAAC portal will have the facility to submit the AQAR online and Institutions will receive automated response. AQAR of the preceding year be submitted to the NAAC within six months i.e. the institutions should submit the AQAR before 31st December of every year.

- 2) ***The Higher Education Institutions need not submit the printed/hard copy of AQAR to NAAC.***
Mandatory Submission of AQAR by IQAC

The Executive Committee of NAAC has decided that **regular submission of AQARs is mandatory for 2nd and subsequent cycles of accreditation with effect from 16th September 2016:**

The following are the pre-requisites for submission of IIQA for all Higher Education Institutions (HEIs) opting for 2nd and subsequent cycles of A& A:

- Having a functional IQAC.
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.
- Mandatory submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC.
- Upload the AQAR's on institutional website for access to all stakeholders.

- 3) ***Note: The terms and abbreviation used in AQAR are in accordance with respective manuals for assessment of NAAC. Please refer institutional manual for glossary and abbreviations terms used in AQAR.***

The Annual Quality Assurance Report (AQAR) of the IOAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Article X. Part – A

(i) Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution

- Name of the Head of the institution :
- Designation:

- Does the institution function from own campus:

- Phone no./Alternate phone no.:

- Mobile no.:

- Registered e-mail:

- Alternate e-mail :

- Address :

- City/Town :

- State/UT :

- Pin Code :

2. Institutional status:

- Affiliated / Constituent:
- Type of Institution: Co-education/Men/Women
- Location : Rural/Semi-urban/Urban:

2018-19

Deva Nagri College

Dr. B.S. Yadav

Principal

Yes

01212519222/01212534818

9412454537

dncollege052@gmail.com

info@dnpgcollegemeerut.ac.in

Railway Road

Meerut

U.P.

250002

Affiliated

Co-education

Urban

Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify):-

The college is under UGC 2f and 12(B) and aided from UP State Government. Some new courses like B.Ed., B.Sc.(CS), M.Sc.(Physics) and M.A (English) are under self-financing scheme.

- Name of the Affiliating University: Choudhary Charan Singh University, Meerut(UP)
- Name of the IQAC Co-ordinator : Dr. Ruchi Goel
- Phone. No. 01212519222
- Alternate phone no. 01212534818
- Mobile: 9456261939
- IQAC e-mail address: iqac@dnpgcollegemeerut.ac.in
- Alternate Email address: principal@dnpgcollegemeerut.ac.in

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

<http://dnpgcollegemeerut.ac.in/iqac-pdf/IQAC%202017-18.pdf>

4. Whether Academic Calendar prepared during the year? Yes/No..., if yes, whether it is uploaded in the Institutional website: Yes

College prepares college academic calendar on the basis of affiliating university's common academic calendar. This includes registration for admissions, class schedules, various extension activities. Examination schedules are provided by the controller of examinations of the C.C.S. University, Meerut.

Weblink: <http://dnpgcollegemeerut.ac.in/iqac-pdf/Academic%20Calender%202018-2019.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B++	IS-81.20	2007	2007 - 2012
2 nd	A	3.02	2014	2014 - 2019

6. Date of Establishment of IQAC: DD/MM/YYYY: 08-07-2007

7. Internal Quality Assurance /System

7.1 Quality initiatives by IQAC during the year for promoting quality culture			
S.No.	Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1.	IQAC Meeting	02.08.2018 05.10.2018 12.01.2019 03.04.2019	11 11 12 14
2.	Academic and administrative audit is conducted regularly and follow up actions are taken accordingly.	23-7-2018	
3.	AQAR (2017-18) has been submitted to NAAC within stipulated time.	29-12-2018	
4.	The college is going to register itself in NIRF(College Code: C-28737) and participation in All India survey on Higher Education (AISHE) 2017-2018 is done.	2017-2018	
5.	Feedback forms from all stakeholders have been collected and analyzed.	2018-2019	
6.	The college is already accredited by NBA two times.	2007 and 2014	
<p>Note: Some Quality Assurance initiatives of the institution are: (Indicative list)</p> <ul style="list-style-type: none"> • Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements • Academic Administrative Audit (AAA) conducted and its follow up action • Participation in NIRF • ISO Certification • NBA etc. • Any other Quality Audit 			

8. Provide the list of funds by Central/ State Government

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC

etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
D.N College, Meerut	CPE	UGC	Fy-2018-19	6,72,000/-
D.N College, Meerut	Salary	State Government (Uttar Pradesh)	Fy-2018-19	9,02,81,908/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

According to NAAC guidelines version 5 dated 12.01.2018 (23.05.2018)

Weblink: <http://dnpgcollegemeerut.ac.in/iqac-pdf/iqac-com-2018-19.pdf>

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:

The dates and minutes of IQAC meeting have been uploaded on the Institutional website

Weblink.: <http://dnpgcollegemeerut.ac.in/iqac-pdf/IQAC%20meetings%20detail.pdf>

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes No

If yes, mention the amount: NA Year: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Promoted intra-college workshops/seminars on academic and carrier related themes.
- Feedbacks from all stakeholders are collected and analyzed regularly to enhance the quality of college functioning.
- The IQAC recorded all the documents of various activities in the colleges for quality improvements.
- The IQAC suggested and monitored various issues leading to learner centric environment conducive to quality education and use of modern technology for participatory teaching and learning process.
- Preparation and submission of AQAR as per the latest guidelines and parameters of NAAC.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Annexure I	Annexure II

14. Whether the AQAR was placed before statutory body? : Yes

Name of the statutory body: Deva Nagri Prabhand Samiti, Meerut.

Date of meeting(s): (1) 02-8-2018

(2) 30-4-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: 03/04/19

16. Whether institutional data submitted to AISHE: Yes

Year: 2017-18

Date of Submission: 3-3-18

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Description about MIS:

For convenience of the students, online fee portal is initiated where any students can deposit his/her fees at any time and from any place. The Central and departmental libraries are digitalized. The students Identity cards are connected with the library portal. The I-cards are also equipped with security features and that cannot be misused. College has a full data base about the students and regular correspondence is initiated regarding his/her attendance other issues.

Article XI. Part-B

CRITERION I –CURRICULAR ASPECTS				
1.1 Curriculum Planning and Implementation				
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words.				
<p>The College follows the curriculum designed by Chaudhary Charan Singh University, Meerut. The college takes necessary action to ensure effective delivery of curriculum and make preparation accordingly. Since the admissions in college are controlled and done through centralized system of the university. The college adopts the academic calendar provided by the university and releases its time table before the beginning of every academic session</p> <p>Pre Admission Planning:</p> <ul style="list-style-type: none"> • Meeting with faculty members regarding changes in syllabus and discussed the difficulties faced by them during implementation in previous session. • Assessment and distribution of workload. • Appointment of faculty if required. • Preparation and circulation of time table • Annual maintenance of class rooms library, Labs and general utilities <p>During Semester/Session Activities.</p> <ul style="list-style-type: none"> • Class room teaching and mentoring. • Academic enrichment activities like student seminar, talk, guest lecture etc. • Career Counseling. • Internal Assessment. • Post Internal Assessment discussion with students. • Students outreach activities. • Guidance and support for university examination. <p>Post Semester/Session Activities:</p> <ul style="list-style-type: none"> • Student’s feedback. • Self assessment at the departmental level. • Examination related activities. • Submission of record. <p>The college Principal regularly arranges meetings with faculty members to assess the academic progress of students and incorporates suggestions received from faculty members to enhance teaching learning process of students. Apart from focusing on syllabi prescribed by university, students are encouraged to participate in extracurricular activities to promote learning outside the classrooms.</p>				
1.1.2 Certificate/ Diploma Courses introduced during the Academic year				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Basic Computer Applications	NA	1-06-2019 to 30-06-2019 (04 Weeks)	Yes	Yes

Instrumentation training course (Vocational Education and Training)	NA	06-05-2019 to 30-06-2019 (06 Weeks)	Yes	Yes
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1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year: **NO**

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NA	NA	NA	NA

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. **N/A**
The college follows the curriculum designed by affiliating university.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	NA	NA	NA	NA	NA

Already adopted (mention the year) N/A

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	22 24	-----

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Life Style Management by Heartfulness Education Trust	12,13,14 November 2018	94

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
<ul style="list-style-type: none"> Ozone day celebration 	38
<ul style="list-style-type: none"> Educational tour and soil and water testing camp at Sesoli & Kithore. 	29
<ul style="list-style-type: none"> Free soil and water testing camp, village Saidbhar, Baghpat. 	02
<ul style="list-style-type: none"> Lab visit (Sardar Vallabh Bhai Patel Agriculture University, Meerut) microbiology lab and Krishi mela (Sardar Vallabh Bhai Patel Agriculture University, Meerut) 	20
<ul style="list-style-type: none"> Botanical expression project Mughal garden and Rastpati Bhavan, Delhi and National War Memorial, Delhi 	21
<ul style="list-style-type: none"> Three day internship of UG and PG students of Botany department at Sanjay van Meerut. 	54
<ul style="list-style-type: none"> Three day internship at Sanjeevni 	

Ayurvadic Medical College, Jyotiba Phule Nagar.	29
• Three day internship at Sudha Solvent Pvt. Ltd. Meerut.	38
Final Presentation- In B.Ed Department School-Internship was designed to lead to development of “Teaching competence of a Professional, teacher dispositions and sensitivity” At the end of School-Internship each student-teacher were expected to present	74
• The Journal – Containing day-to-day report about different activities, like-teaching, events, etc. mentioned above.	74
• The Portfolio – Contained evidences (proof) of different activities and events in the form of different photographs, etc.	74
• The Project Report - Contained the data, analysis and interpretation based on Action Research conducted by him/her.	74
• Presentation of Teaching through ICT – on any topic of school subject.	

In the first year B.Ed. courses, a teacher preparation programme for five weeks was conducted. This included:

- **One week workshop on ‘Micro-Teaching’:**

At least five teaching skills have been mastered in each Pedagogy course like-introduction, reinforcement, probing question, stimulus variation, explaining etc.

- **One week Practice-Teaching in Simulated condition in each Pedagogy course:**

During this phase every student-teacher taught **at least 5 lessons**. These lessons were observed by subject-supervisors.

- **Two week Practice-Teaching in Real-Class room situation in a School:**

For it, the student-teachers were attached to a particular school as ‘School Attachment’, where they delivered their lessons. During this phase every student-teacher taught **at least 25 lessons**. These lessons were observed by peers as well as subject-supervisors daily, which provided them feedback for the modification of their behaviour.

In the second year, there was a minimum of 16 weeks of intensive engagement with the school in the form of school Internship. For this, the student-teachers went for ‘School Placement’, during which their role in the school was something like an apprentice and they worked as a regular teacher & participated in all the school activities including planning, teaching and assessment, interacting with school teachers, & children to understand the school in totality, its philosophy & aims, organization and management, the life of a teacher, the needs of the physical, mental and emotional development of children. They were engaged in school functioning in all its aspects in consultation with the School-mentor, like-

- Participated in various ‘out-of-class room’ activities in school.
- Organized events e.g., culture activities, debates, games, quiz, essay-competition, drama, etc.
- Prepared School calendar, time-table, assessment schedule, evaluation tools etc.

- Prepared a suggested comprehensive plan of action for some aspects of school improvement.

1.4 Feedback System:

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the Institution? (maximum 500 words)

The college invites the feedback from all the stakeholders viz students, teachers, management and alumni on regular basis. The college appoints a three members committee of teachers to review and analyse the feed backs and recommends the measures that should be taken for overall development of the college. The recommendations of feedback committee are further part in the IQAC. IQAC reviews the recommendations and suggests various measures for the overall development of the college. In the year 2018-19, the teachers suggested the better facilities of electricity, drinking water, cleaner washrooms and library facilities.

Students suggested the better facilities for reprography in library internet facilities, availability of online educational resources, hygienic washrooms and easy access to classrooms by differently able students.

Measures were taken to improve the above mentioned facilities up to the satisfaction.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Com	1200	The affiliating University has the centralized admission procedure. The applicant applies on University portal. Number of applications is not available in college.	1135
B.Sc. (PCM)	720		592
B.Sc. (MPS)/(MES)	240		177
B.Sc. (Bio)	720		514
B.Sc. (CS)	240		197
B.Ed.	200		151
M.Sc. (Botany)	40		35
M.Sc. (Chemistry)	60		47
M.Sc. (Maths)	120		91
M.Sc.(Physics)	60		50
M.Sc. (Zoology)	40		35
M.A (Economics)	60		30
M.A (English)	60		28
M.Com.	120		95
Ph. D	111		60

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018-19	Regular 2418 SFS 348	Regular 333 SFS 78	Regular 08 SFS 16	- SFS 03	Regular 27
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2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
Regular 35 SFS 17 <hr/> Total 52	75	Interactive board, LCD Projectors, Internet connection, Seminar Halls	10	06	e-books, PPT'S, video lectures, e-shodh sindhu

2.3.2 Students mentoring system available in the institution? Give details (maximum 500 words)

Mentoring system

During the academic journey of students through under graduate and post graduate programme in different streams, they often need mentoring from a loving elderly figure. Academic issues, queries, Career options, fear of a subject *etc.* need greater involvement of the mentor.

So the system discussed above, namely "Mentoring System" exists in the college. It helps to improve the institute's present endeavor towards academic quality.

Mentoring System- The process has been established as '*Mentoring System*'. Each faculty has been designated as the mentor of students categorized in different sections. Departmental faculties will continue to be mentors for the same group of students till their graduation or post graduation is complete.

Responsibilities- The mentor will perform the following duties for the benefit of the students.

Mentor resolves the queries of students after the classes.

Continuously monitor, counsel, guide, and motivate the students in all academic matters.

Counsel students regarding different co-curricular activities.

Contact parents/guardian if situation demands e.g. short of attendance, academic irregularities, behavioral changes etc.

Advise students in their career development/ professional guidance.

Keep contact with the students even after their graduation or post graduation.

Intimate and suggest Principal if any administrative action is called for.

Documentation of the students who are in university merit list (Documents attached).

Responsibilities of Principal-

The Principal will meet all mentors regularly.

Advise mentors and help them wherever, necessary.

Initiate administrative action on a student when necessary.

Number of students enrolled in the institutions	Number of fulltime teachers	Mentor: Mentee Ratio
3237	52	1:62

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

Regular (HESC) 02

Tutors (SFS) 33

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
Regular 68 SFS 28	Regular 35 SFS 17	Regular 33 SFS 11	Regular 02 Tutors 33	Regular 29 SFS 08

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. B.S.Yadav	Associate Professor	“Saraswati Samman” by U.P. State Government
2018	Dr. B.S.Yadav	Associate Professor	“Dr. S. Radha Krishnan” Award by Lions Club, Meerut.
2018	Dr. B.S.Yadav	Associate Professor	“Sahitya Sri” by Akhil Bhartiya Sahitya Kala Manch Meerut
2018	Dr. B.S.Yadav	Associate Professor	“Samman Patra” by NAS College, Meerut
2018	Dr. B.S.Yadav	Associate Professor	“Samman Patra” by Urdu Department CCS University, Meerut.
2018	Dr. B.S.Yadav	Associate Professor	“Sir Sayyed National Award” by Department of Urdu CCS University Meerut and SSEs society
2018	Dr. B.S.Yadav	Associate Professor	“Darpan Kala” Kendra Natya Sansthan, Meerut.
2018	Dr. Himanshu Agarwal	Associate Professor	D.Litt. (Commerce) C.C.S. University, Meerut
2018	Sh. Shashank Baghel	Assistant Professor	“Shiksha Gaurav Samman” by Roatary Club Meerut Central.
2018	Lt. Everest Shiwach	Associate Professor	“Second in order of Merit” by Officer Training Academy Gwalior
2019	Ms. Sujata Malik	Assistant Professor	“Best teacher of the year in Chemistry” Vedant College of Engg. & Tech., Kota, Raj.
2019	Sh. Vishrut Chaudhary	Assistant Professor	Appreciation letter from District innovation in family planning services project agency.
2019	Mr. Anuj Saxena	Assistant Professor	Secured 1 st position M.Ed in Meerut College, Meerut (U.P.)

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year – 240 days

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
(1) All UG Courses	-	Yearly	11-05-2019	July '19
(2) All PG Courses	-	Semester	04-06-2019	July '19
(3) B.Sc.(CS)	-	Semester	04-06-2019	July '19
(4) B.Ed.	-	Yearly	02-08-2019	Nov '19
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
Theoretical internal examination is evaluated in either of the three modes- (a) Theoretical examination: Question setting and evaluation is conducted by department teachers. (b) Seminar presentation assignment: On syllabus oriented topics, selected by teachers, students prepare slides by their own and deliver seminar in multimedia smart room of college. Assignments are submitted to respective teachers. (c) Viva-Voce: Taken by faculties of respective department. Final marks are uploaded or submitted in C.C.S University portal or hardcopy of award-list by the HODs of respective departments.				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
College prepares college-academic-calendar on the basis of affiliating university's common academic calendar. This includes registration for admissions, class schedules, excursion etc. Examination schedules are provided by the controller of examinations of the C.C.S. University, Meerut. Weblink: http://dnpgcollegemeerut.ac.in/igac-pdf/Academic%20Calender%202018-2019.pdf				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link): http://dnpgcollegemeerut.ac.in/igac-pdf/final%20outcome%202.6.1.pdf				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
-	B.Sc. (Maths group)	211	207	98.10
-	B.Sc. (Bio. Group)	108	104	96.30
-	B.Com	447	420	93.95
-	B.Sc. (C.S.)	50	49	98.00
-	B.Ed.	74	74	100
-	M.Sc. (Chemistry)	19	18	94.73
-	M.Sc. (Maths)	46	45	97.82
-	M.Sc. (Physics)	28	27	96.42
-	M.Sc. (Botany)	08	08	100
-	M.Sc. (Zoology)	14	14	100
-	M.Com (Comm.)	30	30	100
-	M.A.(Economics)	16	13	81.25
-	M.A. (English)	16	15	93.75
2.7 Student Satisfaction Survey				

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)
<http://dnpgcollegemeerut.ac.in/iqac-pdf/student%20satisfaction%20survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations Nil

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				NIL
Minor Projects				NIL
Interdisciplinary Projects				NIL
Industry sponsored Projects	1-2 years	1. Meerut Agro Chemical. 2. Sardhana Papers Pvt. Ltd. 3. Chamunda Papers Pvt.Ltd. 4. PRD Pvt. Ltd.	17,000/- 18,000/- 13,000/- 14,000/-	NIL
Projects sponsored by the University/ College				NIL
Students Research Projects (other than compulsory by the College)				NIL
International Projects				NIL
Any other(Specify)				NIL
Total			62,000/-	

3.2 Innovation Ecosystem		
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year		
Title of Workshop/Seminar	Name of the Dept.	Date(s)
Workshop on legal for acid attack victims	Women Cell	26.09.2018
'Lab to field' workshop at village Sisoli Distt. Meerut	Department of Botany	03.10.2018
'Lab to field' workshop at village Sadbahar distt. Baghpat on water and Soil Testing	Department of Botany	05.10.2018
Workshop on Sanskrit Language by Uttar Pradesh Sanskrit Sansthanam	B.Ed.	11-20 December 2018
Workshop on IPR for students and faculty members	IPR Cell	12.01.2019
Workshop on Ayurvedic Treatment by Padam Shri Vaidya Balendu Prakash.	Alumni Association	24.1.2019

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardees	Awarding Agency	Date of Award	Category
Innovation in the field of learning and teaching	Dr. B.S.Yadav	The International Association of Lions Club	2018-19	Teacher

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year		
Incubation Centre	Name	Sponsored by
NA	NA	NA
Name of the Start-up	Nature of Start-up	Date of commencement
NA	NA	NA

3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National			International	
Rs. 3,00,000/- (Saraswati Samman)		NA			NA	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)						
Name of the Department			No. of Ph. D Awarded			
Commerce			01			
Mathematics			02			
3.3.3 Research Publications in the Journals notified on UGC website during the year						
		Department	No. of Publication	Average Impact Factor, if any		
International	Commerce		03	NAAS rating 3.55, NAAS rating 3.55, 6.565		
	Zoology		04	-		
	Chemistry		07	-		
	Physics		08	SIJF-6.946, NAAS rating 4.44		
	Statistics		01	-		
	Computer Sci.		01	-		
	B.Ed.		02	7.119		
	Botany		01	-		
	Mathematics		05	7.081,6.652		
National	Commerce		07	4.878,6.482		
	English		01	-		
	Mathematics		06	-		
	Zoology		04	NAAS rating 4.52, NAAS rating 6.66		
	B.Ed.		02	-		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Commerce		04(Chapters in edited book)				
Chemistry		01(Chapters in edited book)				
Zoology		01 (Book)				
English		01 (Proceeding of National Conference 09-10 February 2019 organized by Vardhman College, Bijnor)				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the Paper	Name of the Author	Title of the Journal	Year of Publication	Citation India	Institutional Affiliation as Mentioned in the Publication	Number of citation excluding self citation
Second-order nonlinear optical (NLO)	Sh. Vishrut Chaudhary	International Journal	2019		Assistant Prof. Department of Chemistry.	

properties and thermodynamic parameters of 5,7-dibromo-8-hydroxyquinoline by ab-initio hartree fock and density functional theory		of Engineering, Applied and Management Sciences Paradigms (IJEAM)				
Spectral Analysis and Electronic Structure by Density Functional Theory of some substituted anilines.	Sh. Vishrut Chaudhary	(ISST) Journal of Applied Chemistry	2018		Assistant Prof. Department of Chemistry.	
Synthetic and spectral studies of complexing behaviour of Isothiocyanato complexes of 4 (N-4 Diethyl amino 2-Methyl Benzalidene Amino) antipyrine	Dr. Sakshi Chaudhary	(ISST) Journal of Applied Chemistry	2018		Assistant Prof. Department of Chemistry.	
A review of applications of Nanotechnology in Biology and Medicine	Dr. Sakshi Chaudhary	(ISST) Journal of Applied Chemistry	2018		Assistant Prof. Department of Chemistry.	
k- Shell Ionization cross sections of chromium and cobalt by electron impact	Dr. Sakshi Chaudhary	(JUSPS)	2018		Assistant Prof. Department of Chemistry.	
Food Adulteration Awareness: A Powerful Weapon to combat the food quality contamination	Mrs. Sujata Malik	International Journal of Scientific Research in Science of technology	2019		Assistant Prof. Department of Chemistry.	
Human rights awareness: A powerful	Mrs. Sujata Malik	ADROITIC (An Internation	2018		Assistant Prof. Department of Chemistry.	

weapon for the upliftment of Dalit: A golden approach to encounter humiliation.		al Refereed Quarterly Research Journal)			
A study of teacher students relationship & job satisfaction of teachers in rural areas	Dr. Anita Chaudhary	International Journal of Research in social science	2019		Assistant Prof. Department of Education.
Predicator of teacher-student relationship and stress of job satisfaction of teacher.	Dr. Anita Chaudhary	International Journal of Research in Engineering, IT and social Science.	2019		Assistant Prof. Department of Education.
Yoga education in physical & mental health	Smt. Hema Agarwal	Pankhuri an interdisciplinary Journal	2018		Research Scholar, Department of Education, CCS University, Meerut.
Effect of inductive and deductive teaching strategies, intelligence on school performance of students in science	Smt. Hema Agarwal	Pankhuri an interdisciplinary Journal			Research Scholar, Department of Education, CCS University, Meerut.
An analytical study of Socio-Economic condition of women agricultural Laborers in Meerut District	Dr. B.K Agarwal	International Journal of Trade and Commerce	2019		Associate Prof. Faculty of Commerce and Business Administration
Job satisfaction in IT Industries : A study of selected IT Companies in NCR	Dr. B.K Agarwal	Journal of Commerce	2019		Associate Prof. Faculty of Commerce and Business Administration
The Relationship		Remarking	2019		Associate Prof.

between spiritual values and employee Behavior	Dr. S.K Agarwal	An Analisation			Faculty of Commerce and Business Administration	
Spirituality at work place Increasing Productivity	Dr. S.K Agarwal	Shriphla ER Shodhparak Vicharik Patrika	2019		Associate Prof. Faculty of Commerce and Business Administration	
Zero Rated GSTon Indian SEZS: An Analysis	Dr. S.K Agarwal	Journal of Management Research and analysis	2019		Associate Prof. Faculty of Commerce and Business Administration	
A comparative study of effectiveness of advertising on three social networking sites; Facebook, Snapchat, Instagram	Dr. S.K Agarwal	Review Journal of Philosophy and Social Sciences.	2019		Associate Prof. Faculty of Commerce and Business Administration	
Marketing Strategy: Importance & Process	Dr. S.K Agarwal	Journal Global Values	2018		Associate Prof. Faculty of Commerce and Business Administration	
Snapdeal: A case study The Rise & Fall of on e-Commerce giant	Dr. S.K Agarwal	Journal Global Values	2018		Associate Prof. Faculty of Commerce and Business Administration	
The Importance of Information and Communication Technology (ICT) in Teaching and Learning Process	Dr. S.K Agarwal	International Journal of Trade & Commerce	2018		Associate Prof. Faculty of Commerce and Business Administration	
Roll of m-commerce in the development of rural economy of India	Dr. S.K Agarwal	International Journal of Research in Engineering , IT and Social Science	2018		Associate Prof. Faculty of Commerce and Business Administration	
Diversity and dominant plant parasitic	Dr. Savita	Journal of Experimental Zoology	2018		Associate Prof. Department of Zoology.	

nematodes of Sugarcane in Meerut region						
Ex-vivo analysis of Blymphocyto in Bursa of Fabricious During Passice Immunization (A. Golli) with the sensitized Bursal Cells In WLH chicks	Dr. Savita Sharma	IJCRT	2018		Associate Prof. Department of Zoology.	
Effective of Soil temperature and moisture on population dynamics of phytonemetodes infesting surgarcane	Dr. Savita Sharma	Enviroment Conservati on Journal	2018		Associate Prof. Department of Zoology.	
Biochemical studies of fish channa punctuates exposure with Cadmium, Detergent and Endosul fan	Dr. Vandana Garg	Internation al Journal of Engineerin g and Science Research	2018		Associate Prof. Department of Zoology.	
Toxicity effect of pesticide methylamine on few cat fish species in the vicinity of Khurja (Bulandshar)	Dr. Praveen Kumar	JETIR	2018		Assistant Prof. Department of Zoology.	
Intestinal Parasitic Injection and Nutritional status among Urban & RuralPopulation of Khurja, Bulandshahr (U.P.)	Dr. Praveen Kumar	Internation al Journal for Pharmaceut ical Research	2018		Assistant Prof. Department of Zoology.	
A study of prevalence of Intestinal Parasites and Associated Risk factors Among	Dr. Praveen Kumar	World Journal of Pharmaceut ical Research	2018		Assistant Prof. Department of Zoology.	

Urban and Rural Population of Khurja (Bulandshahr)					
Prevalence of Malnutrition and Associate Risk Factors Among Urban and Rural Population of Meerut (U.P.)	Dr. Praveen Kumar	World Journal of Pharmaceutical Research	2018		Assistant Prof. Department of Zoology.
Isolation and biochemical characterization of native rhizobium species.	Dr. Shefali Poonia	IJOR	2019		Reader, Department of Botany.
Molecular Structure, Vibrational Spectral Studies and NLO properties of 5-Bromo-2, 4-Dinethoxy by DFT.	Dr. B.S. Yadav	International Journal of Engineering science invention	2018		Principal, D.N(PG)College, Meerut.
Molecular Structure, Vibrational Spectral Studies and NLO properties of 4-Benzyloxy-3-methoxy-Benzaldehyde by DFT	Dr. B.S. Yadav	IJRASET	2018		Principal, D.N(PG)College, Meerut.
Molecular Structure and Characterization of 5,7-di-ido -8-hydroxyquinoline using spectroscopic (FT- IR and FT-Raman) and Computational (Hartee Fock and Density Functional Theory Methods)	Dr. B.S. Yadav	IJEAM	2019		Principal, D.N(PG)College, Meerut.
Vibrational	Dr. B.S. Yadav	IJREAM	2019		Principal,

Spectral Studies, Thermodynamic properties and Molecular Orbital Analysis of -2-Chloro-6-Floroben zldehyde By D.F.T.					D.N(PG)College, Meerut.	
Comparative Analysis of Molecular Structure, Vibrational Spectral Studies and NLO properties of 3-Hydroxy-4-methoxy-Benzaldehyde and 4-Hydroxy-3-methoxy-Benzaldehyde DFT	Dr. B.S. Yadav	IJSRST	2018		Principal, D.N(PG)College, Meerut.	
Vibrational Spectroscopy investigation using ab initio and density functional theory analysis on the stucture of 4-Dimethyl	Dr. B.S. Yadav	IJRAR	2019		Principal, D.N(PG)College, Meerut.	
Vibrational Spectroscopic Investigation, First Hyper Polarizability and Home-Lumo Analysis of Tetrahydroxy – 1,4 Quinone Hydrate Using Density Functional Theory and Hartree- Fock Method ¹	Dr. M.K. Yadav	Russion Journal of Physical Chemistry	2018		Associate Prof. Department of Physics.	
Second Order Nonlinear Optical		IJEAM	2019		Assistant Prof. Department of	

(NLO) Properties and Thermodynamic parameters of 5,7 dibromo-8 hydroxyquinoline by ab-initio Hartree Fock and Density Functional Theory	Dr. Jayant Teotia				Zoology	
A supply chain Inventory Model for Deteriorating Items with Variable Lead time and varying demand under shortages.	Dr. Ruchi Goel	Journal of Advance Research in Dynamical & Control Systems	2019		Associate Prof. Department of Mathematics.	
Effect preservation technology on optimization of two warehouse inventory model for deteriorating items with stock dependent demand under inflation	Dr. Anurag Sharma	International Journal of Interdisciplinary Research and Innovation	2019		Associate Prof. Department of Mathematics.	
An Inventory Model with Time-Varying Demand for Non-Instantaneous Deteriorating Items with maximum life time	Dr. Satish Kumar	International Journal of Applied Engineering Research	2018		Associate Prof. Department of Mathematics.	
On the non-linear Diophantine Equation $61^x + 67^y = z^2$ and $67^x + 73^y = z^2$	Dr. Satish Kumar	Annals of pure and Applied Mathematics	2018		Associate Prof. Department of Mathematics.	
On the Diophantine Equation $\{(q^2)^n\}^x + p^y = z^2$ where q is any prime number and	Dr. Satish Kumar	Annals of pure and Applied Mathematics	2018		Associate Prof. Department of Mathematics.	

p is an odd prime number						
On the non-linear Diophantine Equation $31^x + 41^y = z^2$ and $61^x + 71^y = z^2$	Dr. Satish Kumar	Annals of pure and Applied Mathematics	2018		Associate Prof. Department of Mathematics.	
An inventory model with variable demand for non instantaneous deteriorating items under permissible delay in payments.	Dr. Satish Kumar	International journal of engineering and science research.	2019		Associate Prof. Department of Mathematics.	
Variable demand rate and sales revenue cost inventory model for non instantaneous decaying items maximum life time.	Dr. Satish Kumar	International journal of engineering and science research.	2018		Associate Prof. Department of Mathematics.	
On the solutions of exponential diophantine equation $p^x + (p+12)^y = z^2$.	Dr. Satish Kumar	International transactions in mathematical sciences and computers.	2018		Associate Prof. Department of Mathematics.	
On the non-linear diophantine equation $n^x + (n+4r)^y = z^m$	Dr. Satish Kumar	International transactions in mathematical sciences and computers.	2018		Associate Prof. Department of Mathematics.	
On the Nagell type diophantine equation $p^n = x^2+n$.	Dr. Satish Kumar	International transactions in mathematical sciences and computers.	2019		Associate Prof. Department of Mathematics.	
EPQ Model with Product Stewardship Approach	Smt. Kamna Sharma	Advances Intelligent System and Computing	2018		Assistant Prof. Department of Computer Science.	
Presentation of Indian Women as	Dr. Poonam Sharma	Pankhuri an Interdiscipl	2018		Assistant Prof. Department of	

a Child of Transition in contemporary Indian writing in English		inary Journal			English.	
Assessment of Fuzzy Reliability for Deterioration of Urea Manufacturing Plant	Dr. R.B. Singh	International Journal of Management, IT & Engineering	2019		Associate Prof. Department of Statistics.	

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science):

Title of the Paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the
-	-	-	-	-	-	-

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/Workshops	10	31	-----	-----
Presented papers	06	02	-----	-----
Resource Persons	15	--	-----	-----
3.4 Extension Activities				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities	
Swach Bharat Abhiyan	22 UP Girls BN NCC& Botany Department	07	55	
Guard of honour to Governer	Meerut Group NCC& CCS U Meerut	01	05	
TreePlantation	22 UP Girls BN NCC & Botany Deptt D N College & 72 UP BN NCC Meerut	02	104	
Blood Donation Camp	22 UP Girls BN NCC& D N College Meerut & Rover-Ranger Unit & 72 UP BN NCC Meerut	06	23	
National Voter Day	22 UP Girls BN NCC& D N College Meerut	07	40	
National Yoga Day	22 UP Girls BN NCC Meerut & 72 UP BN NCC Meerut	02	88	
“sawachta Pakhwada programme”on 150 th Gandhi jyanti	Rover-Ranger Unit	02	43	
Three days Camp	Rover-Ranger Unit	02	64	
Trekking camp	72 UP BN NCC Meerut	01	56	
Swatch Bharat Summer internship (SBSI)	72 UP BN NCC Meerut	-	05	
Disaster Management Exercise and Demo	72 UP BN NCC Meerut	01	10	
International Day against Drug abuse and illicit Trafficking	72 UP BN NCC Meerut	01	25	
World Water Day	72 UP BN NCC Meerut	-	25	
Traffic Month	72 UP BN NCC Meerut	01	04	
swacchta rally	72 UP BN NCC Meerut	-	25	
swacchta hi sewa	72 UP BN NCC Meerut	01	90	
World Diabetes Day	72 UP BN NCC Meerut	01	25	
Flag Hoisting at Gandhi Bagh in collaboration with DanikJagran News Paper	72 UP BN NCC Meerut	-	15	

Collection of feedback on APP SSG 18 by students for Rural Sanitations Survey-2018	72 UP BN NCC Meerut 22 UP Girls BN NCC Rovers and Rangers.	04	26
SIFPSA (State Innovation in Family Planning Services Project Agency). The college is selected by the state government to established youth friendly clinic under the scheme “addressing health issues of youth by establishing youth friendly centers” vide letter no. SIFPSA/C.C./DGM-RB/2018/1066 dated 15-11-18. An amount of Rs. 1,71,000/- was sanctioned.		-	-
Students collected and donated Rs. 11,600/- in “Kerala CM distress relief fund for the relief of flood victims on 21-08-2018		-	-

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students Benefited
Blood donation camp	Award and certificate of appreciation	P.L Sharma Government Distt. Hospital, Meerut	53

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organizing unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinate such activities	Number of students participated in such activities
Voter awareness	Organized by District Administration	Voters Literacy & their participation NSS & NCC Boys and Girls BN	30	500
Swachh Bharat Abhiyan	22 UP Girls BN NCC& Botany Department	Swachh Bharat Abhiyan	07	55
“sawachta Pakhwada programme”on 150 th Gandhi jyanti	Rover-Ranger Unit	“sawachta Pakhwada programme”on 150 th Gandhi jyanti	02	45
Swachh Bharat Summer internship (SBSI)	72 UP BN NCC Meerut	Swachh Bharat Summer internship (SBSI)	-	05
swacchta rally	72 UP BN NCC Meerut	swacchta rally	-	25

swacchta hi seva	72 UP BN NCC Meerut	swacchta hi seva	01	90
Rural Sanitations Survey -2018	NCC, NSS & Rovers Rangers.	Collection of feedback on APP-SSG-2018	04	26

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year:

Nature of Activity	Participant	Source of financial support	Duration
Sharing of Research facilities	08	--	11-12 th Oct 2018
Consultancy	01	Chamunda Papers Pvt. Ltd.,Meerut.	12 th April 2019
Consultancy	01	Chamunda Papers Pvt. Ltd.,Meerut.	15 th April 2019
Industry sponsored projects	04	1. Meerut Agro Chemical. 2. Sardhana Papers Pvt. Ltd. 3. Chamunda Papers Pvt.Ltd. 4. PRD Pvt. Ltd.	1-2 years
Teaching and research projects	06	D.N. Polytechnic, Partapur, Meerut.	09-09-2017
Teaching and research projects	14	I.N. PG College, Meerut.	08-7-2018

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
Institutions	Sharing of Research facilities	Meerut College, Meerut	11-12 th Oct 2018	8
Industry	Factory visit	Sudha Solvents Pvt. Ltd., Delhi Road, Meerut	12 th Feb 2019	17
Industry	Consultancy	Chamunda Papers Pvt. Ltd.,Meerut.	12 th April 2019	01
Industry	Consultancy	Chamunda Papers Pvt. Ltd.,Meerut.	15 th April 2019	01

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

S.No	Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
01	Darpan kala Kendra Natak Sansthan, Meerut.	16-07-2016	<ul style="list-style-type: none"> Provide the latest information about the social and environmental problems to the students Cultural awareness and respect for each other Social awareness. 	04
02	SARVHIT KALYAN Sewa Samiti, Meerut.	18-07-2016	<ul style="list-style-type: none"> Social and environment problems. Increase cultural awareness. To develop ethical values and social awareness. 	24

03	Numberdar Fish Hatchery, Lawar, Meerut	18-07-2016	<ul style="list-style-type: none"> To develop the practical knowledge of fishes in their natural habitat and to understand the induced breeding 	25
04	D.N Inter College, Meerut	16-08-2016	<ul style="list-style-type: none"> To provide opportunities for students and faculty members to develop skill. D.N Inter College to provide their classroom/students for internship of B.Ed./PG students Delivers lectures on various topics. 	20
05	Sardhana Paper Pvt. Ltd., Sardhana	14-02-2017	<ul style="list-style-type: none"> Research and Development Industrial Training/ visits 	22
06	K.K Inter College, Meerut	10-07-2017	<ul style="list-style-type: none"> To provide opportunities for students and faculty members to develop skill. Exchange of student work, email letters, photos etc. to promote mutual understanding. K.K Inter College, Meerut shall provide their classrooms/students for internship of B.Ed /PG Students. Delivers lectures. 	20
07	Vasundhara Foundation, (Reg.) Meerut	12-07-2017	<ul style="list-style-type: none"> Provide the latest information about the social and environmental problems to the students Strengthen relationship, understanding and appreciation between people in country. Increase cultural awareness and respects for each other Provide a platform to deliver social awareness and ethical values. 	15
08	Sudha solvents Pvt. Ltd. Mohiddinpur, Meerut.	25 -07-2017	<ul style="list-style-type: none"> Consultancy Industrial Training/ visits Skill development prog. Guest lectures Curriculum design Research and Development 	17

			<ul style="list-style-type: none"> • FDPs • Placements of trained students 	
09	Meerut Agro Chemical Industries Ltd., Partapur , Meerut	02-08-2017	<ul style="list-style-type: none"> • Consultancy • Industrial Training/ visits • Skill development prog. 	14
10	Jagrook Nagrik Association (Reg.) Meerut	07-08-2017	<ul style="list-style-type: none"> • Latest information about the social and environmental problems. • Cultural awareness. • Provide a platform to deliver social awareness and ethical values. 	06
11	Prakash Reflective Devices Pvt.Ltd., Partapur, Meerut	09-08-2017	<ul style="list-style-type: none"> • Research and Development • Placement of trained students 	16
12	ARIDSS, Meerut	08-08-2017 For three years	<ul style="list-style-type: none"> • Exchange of visit by officials/ researches for attending seminar/ conference. • Exchange of information materials. • Website uniform resource locator (URL) linked on the website of the both parties. • Use of equipments/ software, data and other infrastructural facilities available in various division of these institutions for research programs. • Teaching and training program for the post graduate and Doctoral students on the topics of maritime advancements. 	08
13	I.N. Girls Inter College Meerut.	10.08.2017 For 5 Years	<ul style="list-style-type: none"> • Social and cultural programs. • To provide opportunities for students and faculty members to develop skill. • To provide their classroom/students for internship of B.Ed./PG students • Support towards advancement of knowledge of the 	24

			<p>employees, faculties and students for I.N Girls PG College, Meerut.</p> <ul style="list-style-type: none"> • Delivers lectures on various topics. 	
14	Brij Bushan Pushpa Devi charitable trust, Meerut.	16-08-2017	<ul style="list-style-type: none"> • Information about the social and environmental problems • Understanding and appreciation between people in country and students. • Cultural awareness, social awareness and ethical values. 	04
15	D.N. Polytechnic, Partapur, Meerut.	09-09-2017	<ul style="list-style-type: none"> • Joint teaching and research projects. • Visit and exchange of faculty members. • Exchange of students and developing study program. • Joint consultancy. 	06
16	RAC Paper Ltd., Hapur	10-09-2017	<ul style="list-style-type: none"> • Consultancy • Industrial Training/ visits • Skill development prog. 	19
17	Meerut College, Meerut.	12-10-2017	<ul style="list-style-type: none"> • Study abroad programme, joint educational programs, joint supervision of Ph.D. Scholars. • Visit and exchange of faculty members. • Joint consultancy. • Joint teaching and research projects. • Exchange of students and developing study programme. 	39
18	Chamunda Papers Pvt. Ltd., Meerut	22-11-2017	<ul style="list-style-type: none"> • Consultancy • Guest Lectures • Industrial Training and visit 	14
19	I.N. PG College, Meerut.	08-7-2018 For 5 Years	<ul style="list-style-type: none"> • Joint teaching and research projects. • Visit and exchange of faculty members. • Social and cultural programs. • Co- hosting and participating in International/ National conferences, symposia and 	14

			seminars.	
20	Fish farm Simbhaoli	16-07-2018	<ul style="list-style-type: none"> • Analysis, maintenance, fish diseases, contamination and better production of the harvest. 	27
21	Vizuddha Organic Farmers Producer Ltd., Haridwar	27-07-2018	<ul style="list-style-type: none"> • Technical know-how and expertise of both will be utilized in developing the authentic scientific literature on Best Organic Cultivation Practices. • Promoting organic cultivation among farmers by organizing seminars, workshops and kishan ghostis. • Production of disease free and stress resistant seedlings of various crops for organic cultivation in tissue culture lab. 	08
22	Manyuk Agro, Hapur	17-10-2018	<ul style="list-style-type: none"> • Developing literature with more precise details on various steps in mushroom cultivation. • Promoting organic mushroom cultivation among farmers by organizing seminars, workshops and kishan ghostis. • Helping young entrepreneurs in their training and other procedures for setting up mushroom cultivation units. 	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES		
4.1 Physical Facilities		
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year		
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
27.25 Lakhs	Rs. 22.96 Lakhs	
4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	4.047 hectare	-
Class rooms	40	-

Laboratories	15	12
Seminar Halls	02	02
Classrooms with LCD facilities	04	06
Classrooms with Wi-Fi/ LAN	04	06
Seminar halls with ICT facilities	02	02
Video Centre	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs. 92,039/-
Others	-	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2011 onwards.

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	71,642	11,24,438	1314	4,67,163	72,962	15,91,601
Reference Books	934	-	-	-	934	
e-Books						
Journals						
e-Journals	N-LIST					
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centre	Computer Centre	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	122	01	10	03	-	01	12	100	-
Added	43	01	-	-	-	-	-	-	-
Total	165	02	10	03	-	-	-	-	-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS, BSNL

4.3.3 Facility for e-content.

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility		
Media center-Room with tripod, interactive display, camera	https://www.youtube.com/channel/UCQEdGGEG-jKihI9w_DuudZQ		
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc- NIL			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
-	-	-	-

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities(Rs.)	Expenditure incurred on maintenance of academic facilities(Rs.)	Assigned budget on physical facilities(Rs.)	Expenditure incurred on maintenance of physical facilities(Rs.)
1,99,000	9,17,000	27,25,000	22,96,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<http://dnpgcollegemeerut.ac.in/iqac-pdf/Procedure%20and%20policies.pdf>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from Government	General	337	40,34,918
	OBC	449	37,98,925
	SC	388	33,22,195
	Minority	218	18,86,981
	Total	1392	1,30,43,019
	II Best Cadet Award (22 UP Girl BN NCC)	01	3500
Financial support from institution	Dronacharya scholarship	09	45,000
	Scholarship for meritorious students of Botany department	02	12000

Financial support from other sources

a) National	CSIR/UGC JRF	10	36,00,000
b) International	-	-	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Life style management	12,13,14 Nov. 2018	94	Heartfulness Education Trust.

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	Seminar on personality development by NIIT Meerut. (27-09-2018)	-	76	-	-
2018-19	Seminar on “Logic and short tricks in Maths” by Gupta classes, Meerut (13-11-18)	-	90	-	-
2018-19	Workshop paramarshavam nirdeshan for B.Ed. classes. (13-11-18)	-	74	-	-
2018-19	‘Young Talent Hunt’ by IMS Ghaziabad (02-02-2019)	-	188	-	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance Redressal
23	23	2 days

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus		Off Campus	
Name of Organizations Visited	Number of Students	Participate d	Number of Students Placed

-	-	-	37
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5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	27	B. Com. III D N College Meerut	Commerce	D N College Meerut	M. Com. I
2018-19	42	B. Sc. III D N College Meerut	B. Sc.III(Maths)	D N College Meerut	M. Sc. (Maths , Physics, Chemistry)
2018-19	33	B. Sc. III D N College Meerut	B. Sc.III(Bio)	D N College Meerut	M. Sc. (Zoology, Botany)

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	05	UP1401504925, UP1402507023, 143883, 534550, 328027
SET/JEST	01	P3300510
SLET	NIL	
GATE	04	XL19528025083, PH19548024223, PH19548024001, CY19518024096
GMAT	NIL	-
CAT	NIL	-
GRE	NIL	-
TOFEL	NIL	-
Civil Services	NIL	-
State Government Services	NIL	-
Any Other (JRF)	05	517994, 517777, 417165, 419044, 516442

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year		
Activity	Level	Participants
1. Debate competition chal vajyanti	Inter collegiate	10 teams from different colleges.
2. Youth festival (i) Debate competition. (ii) Extempore. (iii) Best out of waste. (iv) Poem recitation. (v) Poster and mask making. (vi) Rangoli and collage. (vii) Shot put (viii) Balloon Bursting (ix) Kabaddi (x) Tug of war. (xi) Sack Race	Institution level	10 12 15 20 24 28 30 34 40 216 70
3. Murari Lal Maheshwari Smriti Rastriye Vaad Vivad Pratiyogita	Inter collegiate	14 Colleges

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the Student
2018-19	Bronze Medal	National	Tackwondo	-	-	Bharti Saloniya

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the representation of students in college administration the college runs different societies under the banner of different departments.

Department of Zoology – Aristotle Zoological Society

Department of Botany – Botanical Society

Department of Physics – Bose Physical Society

Department of Chemistry – Ray Chemical Society

Department of Mathematics – Ramanujan Mathematical Society

Faculty of Commerce and Business Administration – Fayol Society

Department of Economics – Economics Association

Department of English – Royal Society of English Literature

The above mentioned societies regularly organize various extension activities viz. debate competitions, quiz, academic tours and various cultural activities at department level. These activities provide a platform to the students to show their ability and talent. These activities improve the overall personality of participants. During the year, some of the activities by these societies are here under mentioned.

- 5th September' 2018- Celebration of Teachers Day :** The students gave speech on S.Radhakrishan, the value and importance of a teacher and also recited self-composed poems and sang songs.
- 10th September, 2018- Celebration of International Literacy Day :** A slogan writing competition was organized on the topic "Literacy". All the students actively participated in it and wrote beautiful and meaningful slogans thus showing the value and importance of literacy in everyone.
- 15th September, 2019 Celebration of World Ozone Day:** A poster competition was organized on "Environmental Protection" to make people aware of environmental degradation and understand the importance of environmental protection and conservation. The students made beautiful posters that really

opened up everyone's eye to this burning issue which needs immediate concern.

4. **Celebration of National Girl Child Day:** The national girl child day was celebrated on 25th January 2019. A poster competition was jointly organized by the "Economics Association" and "Women Cell", Deva Nagri College, Meerut on the topic "Beti Bachao, Beti Padhao"/ "Save and Educate the Girl Child" to make the people aware of the importance of girls in the society and world over, prevent female infanticide, accomplish gender equality and improve the Sex-ratio in the favour of girls. The students made very nice and beautiful message giving posters related to this burning topic.
5. **7th February'2019-Organization of Blood Donation Camp:** Students and the teachers of the college helped in the Blood Donation Camp in every way they could and few students also donated blood as a service to mankind and society and to make people aware of this noble cause.
6. **15th-16th February, 2019- Celebration of Youth Fest:** The students set up Food and Games Stall and actively participated in all the sports activities and other competition of the Fest including the inter-departmental dance programme.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **Yes**

DN College, Meerut Alumni Association was established in 2008 with active participation of the Alumni from the college. The senior faculty members, also the alumni of the college coordinate and organize meetings. The Association flourished in 2016 with the involvement and participation of many senior Alumni and the college staff who took the initiative to take the Association further and rise in all respects. A committee of the office bearers and the Executive was thus formed. Alumni Meets were successfully organized on 3rd December 2016 and 10th February 2018. It was unanimously decided to have an Alumni Meet every year on the second Saturday of February. Alumni from 1960s to 2018 participated in these meetings.

A scholarship named as Gurudakshina Scholarship was started by one of the senior most Alumni, settled in USA, Sh. Mohinderlal Nayyar from 1963 B.Sc. batch. It is awarded annually in the form of an amount of rupees five thousand each to nine meritorious students from various disciplines.

In the year 2018, with the suggestions of Senior members, an Alumni lecture series was started. It were decided that noted alumni will deliver a lecture on their expertise for the benefited of current students. There were three lectures organized during 2018-19, viz. a lecture and workshop by Vaidhya Balendu Prakash(Padamshri) on 23rd January, 2019; a lecture cum counseling session by Dr. Punjab Malik on 4th February, 2019; and a lecture by Dr. Madhu Vats on 8th February, 2019.

The session 2018-19 witnessed a huge gathering of old students from all over the country and some from abroad on the occasion of the Alumni Meet on 9th February, 2019. Vice chancellor of C.C.S. University, Prof. N.K. Taneja, Member of NRI Commission Punjab and former IPS Officer, Sh. Anil Kumar Sharma, Allahabad High Court Judge, Dr. Satish Chandra, Vaidhya Balendu Prakash(Padamshri), to name a few were among the noted alumni who were invited and present for the Meet. This year too, meritorious students from various disciplines were awarded Gurudakshina scholarship. The names of the students are- Anchal Gupta (Commerce), Priya Tomar (Chemistry), Anchal (Computers), Toshi (English), Ritu Sharma (Botany), Tomis Prajapati (Physics), Ankur Kaushik (Debate), Priyanka Goel (Maths) and Faizal Khan (Sports)

The association also initiated to publish a souvenir as a memory and record for each participant. Also, with the combined efforts of the members of the association and the college fraternity, a fund has been raised for the needy and deserving students as a financial help to promote education. A scholarship would be awarded from the interest of the collected amount from 2020 onwards.

The Alumni Association comprising of Office Bearers and the Executive has around 450 members, whose records have been maintained so far. The committee will soon be a registered body. Registration is under process.

5.4.2 Number of enrolled Alumni : 450	
5.4.3 Alumni contribution during the year (in Rupees) : 2.65 Lakhs	
5.4.4 Meetings/activities organized by Alumni Association : 07	
Meeting I	28.11.2018
Meeting II	06.12.2018
Meeting III	12.12.2018
Meeting IV	11.01.2019
Meeting V	02.02.2019
Meeting VI	07.02.2019
Meeting VII	09.02.2019

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization of participative management

The college provides the opportunities to all the participants in decision making process. The principal is the administrative and academic head. The principal meets the faculties often and considers the recommendations and suggestions. The principal, after consultation with the departmental heads takes the final decision. On administration ground the principal is followed by the office superintendent. The college follows all the norms of U.P. state government, UGC and C.C.S. University, Meerut. Some features of decentralization and participative management are as follows:-

- I. NSS camp is held every year. The venue is selected by NSS programme officer as per the discussion with the principal. The responsibility rests with the NSS programme officer.
- II. IQAC plays an important role in maintaining, monitoring and improving academic atmosphere in the college. IQAC regularly conducts meeting with the principal and faculty members.
- III. The IQAC also gathers the information and documents related to all the academic and co-curricular activities.
- IV. The college has framed different committees for the smooth functioning of its activities like sports committee, cultural committee, literary committee, women cell, grievances cell and career counseling cell etc.

6.1.2 Does the institution have a Management Information System (MIS)? **Yes**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ **Curriculum Development:** Since college is affiliated to C.C. S. University Meerut, and curriculum design and development is looked after by university. Faculty members are included in curriculum design as per university rules. We take feedback from teachers on feedback forms and send necessary request for up gradation and change.
- ❖ **Teaching and Learning:** College adopts holistic approach in teaching and learning with modern infrastructure and well qualified faculty members. Teachers continuously counsel students to attend classes regularly and adequate measures are taken to ensure attendance of students in college. Parents are informed through letters about the attendance of their ward in college. College administration does monitoring of classes at the regular basis. College tries its level best to inculcate value education along with curriculum.

<p>❖ Examination and Evaluation: College always focuses on fair practices in examination in internal and external exam. Since final exam is conducted by concerned university. College strictly follows academic calendar and completes syllabus on time. Internal exams are conducted in college despite on non provision of it in U.G. Classes to prepare students for the final exam. Performance of students is discussed with students and necessary support provided to them. Faculty members of college contribute as examiner of answer sheets in university.</p>
<p>❖ Research and Development: The college is committed to promote quality research and a research development committee is constituted for monitoring and promotion of research. The college has approved research centers and students are enrolled for perusing Ph.D. in different departments. Number of Ph.D. 26. 02 D.Litt./D.Sc. awarded in last five years. 25 JRF awarded students are enrolled in college. Post Doctoral fellowship students are provided necessary facilities to pursue research. College has central research lab, computer labs and other labs in departments to promote quality research. The College also organized Pre- Ph.D. Course in Commerce in 2016 and 2017 college library is part of Inflightnet, and other digital resources.</p>
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation: The college maintains modern library and infrastructure to provide conducive atmosphere to students. Library contains 72962 books. Digitalization of library has been done to efficiently manage resources available in library. Apart from central library, departmental libraries are maintained separately to provide easy access to teachers. Reliance is also placed modernization of ICT in college. More smart classes are being developed in college to promote effective teaching and learning. College is also equipped with high speed internet access to all the departments. Computer labs are set up in college and access is provided to students. Central library also run SOUL software.</p>
<p>❖ Human Resource Management: Human resource is a primary asset of any organization. Since the college is a government aided organization and affiliated to C C S University, Meerut. It follows a very democratic process in implementation of policy of U.P. Government and concerned university. Service conditions of Faculties and non teaching staff are prescribed as per university act and provision of state government. Permitted leaves are sanctioned without any obstruction and proper service records are maintained. Faculties and non teaching staff are encouraged to participate in skill up gradation programs. To facilitate better coordination a human resources committee is functional in college, which includes all heads and members of non teaching staff.</p>
<p>❖ Industry Interaction / Collaboration: To promote learning beyond curriculum the college has signed MOU with thirteen different kinds of organizations. MOUs are signed between college and different organization varies across industries, school, colleges, Polytechnic, Natak Sanshthan, Trust, and different organization involved in social welfare schemes. Students and teachers are continuously engaged with these organizations to promote collaborative learning to provide multilayered experience of learning.</p>
<p>❖ Admission of Students: The college follow transparent method of admission. Admission in college are done through centralize admission process of concerned university. Students allotted by the university are enrolled in college by applying necessary quota rules of U.P. Government.</p>

6.2.2 : Implementation of e-governance in areas of operations:

- ❖ **Planning and Development** : The college has taken adequate measure to integrate e governance in planning and development. College library has been digitalized to facilitate students to locate resource at the single click. Library is running on SOUL software of INFLIBNET. High speed internet facility is available in college for teachers and students. Smart classes are available for students in the college and attendance of students are being uploaded on website.
- ❖ **Administration:** The college is conscious about the use of e governance in administration and use ICT to connect with all the stake holders. The college sends all notices related to college through Whats App group of teaching and nonteaching staff to improve flow of circulation of information. It also communicates with affiliating university through mails and all the communication with regional higher education officer/ Directorate are done through mail. Arrangements are being made to receive feedback from students in online mode. Mails to students regarding their attendance are being sent. College uses CCTVs for monitoring and ensure safe environment in college.
- ❖ **Finance and Accounts:** The college makes best use of ICT in financial accounting. Salary of staff is being prepared using Tally and Excel to minimize mistakes and wastage of papers. The college receives financial assistance through PFMS (Public Financial Management System) so transparency can be maintained in accounts. TDS deposit is also done in online mode to make things easy to handle. It also provides online fee deposit facilities to students.
- ❖ **Student Admission and Support:** Since admission in college are regulated by affiliating university through centralized system. University use online procedure at each and every step of students and role of college in it is restricted only in confirmation of students and fee deposit. Facility of online fee deposit and online confirmation is provided by college. College provides facilities to students through digital library and computer labs.
- ❖ **Examination:** All the works related to operation of exam is done through online mode. Students fill their examination forms on university website and submit it to college. College confirms students through login id provided by university. The college regularly sends video of opening of exam paper through mail and whats app. CCTVs are used for monitoring of students.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year:

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.B.S. Yadav	Indian Science Congress/3-6 Jan 2019/LPU	Indian Science Congress	Rs.10,220/-

		Jalandhar dd		
2019	Dr.B.S. Yadav	Global Environmental Challenges: Human Health & Sustainable Development JNU, New Delhi-(11-1-2019)	JNU, New Delhi	5000/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	ICT based Teaching Training for the faculty	-	06 Dec 2018	40	-
2018-19	Training Programme on working of FTIR Spectrophotometer and its Application in Central Research Lab. for teaching and research purpose	-	04 Feb 2019	12	-
2018-19	Training Programme for filing Online Income Tax Returns	Training Programme for filing Online Income Tax Returns	14-15 Feb 2019	42	27
2018-19	Language Proficiency training in English (two days)	Language Proficiency training in English two days	12-13 March 2019	15	05

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
NPTEL- AICTE	02	Aug to Sep 2018
Refresher Course	02	26-09-2018 to 17-10-2018 04-09-2018 to 25-09-2018
National Symposium on the topic “Arthashastra mein Bhartiya Tatva”	02	29-08-2018
Short term course	03	18-01-2019 to 24-01-2019

		26-09-2018 to 02-10-2018 26-09-2018 to 02-10-2018
Faculty development program	02	10-12-2018 to 17-12-2018 26-12-2018 to 02-01-2019

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
02	-	Nil	-

6.3.5 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Fee concession for teacher's wards. • Campus facilities for their personal functions. • Agreement with college campus bank to avail overdraft facilities. • Financial support for attending conferences • Weightage of 4% marks for admission of teacher's wards
Non teaching	<ul style="list-style-type: none"> • Staff quarters. • Interest free loan. • Fees concession to the children. • Provide college campus along with facilities for organizing family functions. • Provide extra books from book bank for their children. • Overdraft facilities. • Weightage of 4% marks for admission of their wards • Uniform is provided
Students	<ul style="list-style-type: none"> • Scholarships for meritorious students. • Fee concession for economically weak students. • Medical facilities. • SIFPSA (State Innovation in Family Planning Services Project Agency). The college is selected by the state government to established youth friendly clinic under the scheme "addressing health issues of youth by establishing youth friendly centers" vide letter no. SIFPSA/C.C./DGM-RB/2018/1066 dated 15-11-18. An amount of Rs. 1,71,000/- was sanctioned. • Wi-Fi campus. • Canteen facility. • Gymnasium. • Monthly Season Ticket (MST).

- Organizing educational tours in different industries, organizations, fairs and exhibitions etc.
- Upper floor of the library is dedicated to the students for preparing general competitions.
- College provides coaching and remedial classes for the students who are registered as private students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each)

College has a fully-time Accountant who maintains the college accounts. The following agencies conduct regularly financial audit in the college.

Internal audit- Internal Audit is conducted by M/S V.S. Gupta and company Chartered Accountants, Meerut every year. Internal audit includes:

1. Regular Accounts Audit and certifies its Annual Financial Statements.
2. All utilization certificates to various grants providing agencies are also countersigned by the C.A.
3. All Financial Statements have been certified by the C.A.

External Audits- External Audit is conducted by U.P state government every year.

External Audit Includes.

1. Verification of receipts of fee, donations, grants, contributions and interest earned.
2. Verification of payments to staff, vendors, contractors, students and other service providers

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Alumni	2,65,100/-	Scholarship to students.
Sh. Ashok Kumar Gupta	5,00,000/-	Furniture of central library
M/S Dev priya group,Meerut	30,00,000/-	Finishing work of New Physics Department
Chamunda Papers Pvt. Ltd., Meerut	5,000/-	Consultancy
Chamunda Papers Pvt. Ltd., Meerut	5,000/-	Consultancy

6.4.3 Total corpus fund generated: Rs.37,65,100/-

6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panel of eminent educationalists	Yes	IQAC
Administrative	Yes		Yes	IQAC
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<ol style="list-style-type: none"> 1. Parent teacher meeting is organized annually 2. The parent’s constructive suggestions are utilized for the upliftment of the college. 3. Parents/Students are informed for shortage of attendance by sms and by post 4. Parents participate in case of grievance redressal, disciplinary action. 				
6.5.3 Development programmes for support staff (at least three)				
<ol style="list-style-type: none"> 1. I.D Card for all staff members 2. Interest free loan for supporting staff. 3. For the changing needs of the time, the staff has under gone extensive computer training in Computer Science department 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ol style="list-style-type: none"> 1. Academic and Administrative Audit from external panel is initiated. 2. Feedback from all the stakeholders are collected and analyzed. 3. Departmental libraries are digitalized. 4. MIS for college management is initiated. 5. More facilities to differently abled students are provided. 				
6.5.5				
a. Submission of Data for AISHE portal : Yes b. Participation in NIRF : Yes c. ISO Certification : No d. NBA or any other quality audit : Yes (AAA)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year Session	Name of Quality initiative by IQAC	Date	Duration	No. Of Participant

2018-19	<u>I. Academic and Research enhancement</u> Meeting with time table committee and research promotion committee	04-08-18		11
	<u>II. Promotion of cultural activities</u> Meeting with literary society	15-09-18		09
	<u>III. Introduction of vocational activities</u> Meeting with Principal and Head of Computer Science Department <u>Social Responsibility</u> Meeting with Principal and Head of Chemistry department to establish a Food testing Lab	13-10-18		08
	<u>IV. Green Initiative</u> Meeting with Principal to establish Rain Harvesting units, Solar Power System, vermicompost plants and Waste Management System.	12-01-19		07
	<u>V. Miscellaneous Issues</u> Meeting with Principal and all heads of the department for 1. Registration of college with NIRF 2. Introduction of smart classes 3. Updation of existing Internet facility to high speed Internet connection with networking throughout the campus 4. Upgradation of existing language lab. 5. Approved the syllabus of certificate course in Basic Computers Application compiled by head of computer science department.			10

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
1. NSS camp III day “Beti Bachao	02-02-2019 to 08-02-2019	35	14

Beti Padhao” saksharta	(7 Days)		
2. Lecture on “Gender equity” on yoga day by Sh. Sanjeev Kumar	21-06-2019	38	19

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources:
The college has conducted “Green Audit” of its campus. The report elaborates the college initiatives about the trees, plants, solid waste management and noise pollution level etc. The college has a 50 KW power connection to meet its energy requirements. To facilitate alternative energy initiative the college has installed 7 solar street lights and proposes to install a 50 KW solar power plant in near future.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	04
Provision for lift	Proposed	-
Ramp/ Rails	03	04
Braille Software/facilities	No	-
Rest Rooms	Proposed	-
Scribes for examination	No	-
Special skill development for differently abled students	No	-
Any other similar facility	No	-

7.1.4 Inclusion and Situatedness:

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	04	04	01-09-2018 to 31-10-2018 Two Months	Awareness campaign and help center on "Voter Card" Issue and Correction	voter list correction	300
2018-19	01	01	28-08-2018	Cleanliness Survey	Awareness programme for general cleanliness nearby.	26
2018-19	01	01	28-09-2018	Swatchchta pakhwara	Awareness programme for cleanliness	45
2018-19	01	01	28-09-2018	Swatch Bharat Abhiyan Nukkad Natika and Rally	Awareness programme and rally for cleanliness	55
2018-19	01	01	01-12-2018 One Day	Rally on AIDS awareness.	Awareness to local nearby households about reasons and prevention of AIDS.	60
2018-19	01	01	04-02-2019 One Day	Rally on "Beti Bachao Beti Padhao"	"Rally to make local public about Gender Equality"	49

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
UP Universities Act (24)	1974 (As amended time to time)	The service conditions of teaching and non-teaching staff are totally governed by university statute.

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
NSS camp village Khadoli Distt. Meerut.	02-02-2019 to 08-02-2019	49
NCC Girls BN class on moral values.	27-11-18	46
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> ● The college conducts green audit regularly through a panel of eminent environmentalist and educationalists. ● The college has two well maintained lush green lawns. ● The college organizes plantation programme time to time. ● The college has a well managed solid waste disposal system. The college also has a vermicompost plant. ● The college has solar street lights throughout the campus. ● The college has an effective ban on single use polythene. ● The college has two water harvesting units. ● The bulbs and tubelights are replaced by low power consuming LED and CFL. ● Vehicular movement is prohibited in college campus. 		
7.2 Best Practices		
<p>Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Two institutional best practices are available at Weblink: http://dnpgcollegemeerut.ac.in/iqac-pdf/best%20practises.pdf</p>		
7.3 Institutional Distinctiveness		
<p>Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words DN (PG) College has Institutional Distinctiveness in its performance. The detail are available at our website at. http://dnpgcollegemeerut.ac.in/iqac-pdf/Institutional-Distinctiveness.pdf</p>		

8. Future Plans of action for next academic year (500 words)

The college initiates the following action plans to be completed in the next academic year. The managing committee is pleased to sanction these action plans for the improvement and enrichment of the infrastructure and teaching and learning facilities of the college. To beautify it's infrastructure, the boundary wall of main lawn is to be reconstructed with grills. Considering it's responsibility for green initiative the college has taken steps to initiate the installation of two rain water harvesting units, a solar power plant of 50KWP and a vermicompost plant. The college has also started the installation of lift and construction of more ramps for the benefit of differently abled students. The college plans to regularly meet the philanthropists, to obtain contributions for the upgradation of library and auditorium furniture. For the benefit of students the college plans to install more cold water dispensers. For the larger interest of

girl

students the college has taken steps to procure the sanitary pad vending and incinerator machines. The college plans to expand MIS for every functioning of its management. The college shall also convert more class rooms in smart class rooms. The college has taken steps to start Masters in Computer Science, Bachelors in Commerce (Hons.) and Bachelors in Science Chemistry (Hons.) courses. To enrich it's research facilities and upgradation of laboratories the college will apply for star grant.

The college also plans to organize national/International seminars, conference, workshops and FDP for the benefit of faculty members and research scholars. To meet the ever changing requirement of modern day learning, the college has initiated the up-gradation of library through RFID/Electronic strip. The college also proposes to provide online interface of library on college website and online public access catalogue. To curb plagiarism the college proposes to purchase anti-plagiarism software and made it accessible to all the faculty members and researches. To standardise it's quality of imparting education the college will initiate to obtain ISO certificate.

Name Dr. Ruchi Goel

Name Dr.B.S Yadav



Signature of the Coordinator, IQAC
IQAC

Signature of the Chairperson,

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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PLAN OF ACTION FOR THE SESSION 2018-19

The IQAC points out the following action plan for the Academic Session 2018-19

- 1.** To initiate MIS (management Information System).
- 2.** Renovation of Auditorium and change of old furniture in auditorium.
- 3.** Upgradation of library furniture.
- 4.** Environment conservation and beautification of campus.
- 5.** More e-classrooms should be added.
- 6.** To initiate the registration of college with NIRF.
- 7.** To conduct annual Academic and Administration Audit(AAA).
- 8.** Departmental libraries to be digitalized.
- 9.** Annual analysis of stakeholder's feedback.
- 10.** To frame a mechanism to plan curriculum delivery and documentation.
- 11.** New MoUs and renewal of old ones.
- 12.** To initiate new value added courses.
- 13.** To provide more facilities to differently abled students.

FINAL OUTCOME OF THE ACTION PLAN FOR THE SESSION 2018-19

The following achievements were obtained during the session 2018-19

1. MIS in initiated partially in the system.
2. College auditorium has been renovated and old furniture was replaced by more comfortable furniture.
3. Fountain at the entrance of the college has been constructed.
4. 04 new e-classrooms constructed.
5. The process of registration of college with NIRF is continue.
6. Annual academic and administrative audit is done by a panel of experts.
7. Departmental libraries are digitalized.
8. Feedback from students, teachers, parents and alumni are collected and analyzed.
9. Time table committee planned and distributed the college time table, internal examination schedule for UG and PG classes are prepared by the respective departments. External examinations are conducted accounting to the University schedule.
10. New MoUs with “I.N. PG College”, Meerut (8-7-2018), “Indian Eggs”, Bahadarpur, Mawana (19-08-2018) and “Fish Farm”Simbhaoli(16-7-2018) are signed.
11. A 4-week certificate course in computer science department namely “Basic Computer Applications” started.
12. 80 percent of the college building is equipped with the ramps for differently abled students.